



Application for Employment

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SELECT THE EMAIL BUTTON TO SUBMIT.

Position(s) Applied for: _____ Date of Application: _____

Name: _____
Last
First
Middle

Address: _____
Street
City
State
Zip

Telephone: _____

If you are under 18, can you furnish a work permit?..... YES NO

Have you ever been employed here before? YES NO

Are you legally eligible for employment in this country? YES NO
 (Proof of US citizenship or immigration status will be required upon employment.)

Date available for work: _____ Shift desired: 1st (4 -10's) 2nd (4-10's)

Type of employment desired: Full Time Part Time Temporary Seasonal Educational Co-Op

Are you able to meet the attendance requirements of the position? YES NO

Have you been convicted of a felony in the past seven (7) years? YES NO
 (Such conviction may be relevant if job related, but does not bar you from employment)

If YES, please explain:

Driver's license number (if job related) _____ State: _____

EMPLOYMENT HISTORY

List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience.

From	To	Employer	Telephone
Job Title		Employer Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly Rate/Salary Start \$ _____ per _____ Final \$ _____ per _____	
From	To	Employer	Telephone
Job Title		Employer Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly Rate/Salary Start \$ _____ per _____ Final \$ _____ per _____	
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From	To	Employer	Telephone
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Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly Rate/Salary Start \$ _____ per _____ Final \$ _____ per _____	

AN EQUAL OPPORTUNITY EMPLOYER

Skills and Qualifications

Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work with our company.

Educational Background (if job related)

Name and Location	Years completed	Did you graduate?		Course of Study
		Major	Degree	
High School				
College				
Other				
Other				

References

NAME	Telephone	Years Known

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the Employer's service if I have been employed.

I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representatives for seeking such information, and all other persons, corporations or organizations for furnishing such information.

The Employer is an Equal Opportunity Employer. The Employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.

This application is current for only sixty (60) days. At the conclusion of this time, if I have not heard from the Employer and still wish to be considered for employment, it will be necessary to fill out a new application.

I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

FOR MARYLAND RESIDENTS ONLY:

UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.

Please supply your email address for ease of communication: _____

Signature of Applicant _____ Date _____